

Minutes of Land Use, Parks and Environment (LUPE) Committee
Tuesday, October 7, 2014

Chair Jaske called the meeting to order at 8:15 a.m. and led the committee in the Pledge of Allegiance.

Committee Present: Supervisors Jim Batzko, Eric Highum, Pauline Jaske, Tom Schellinger, Keith Hammitt and Jennifer Grant.

Also Present: Legislative Policy Advisor Sarah Spaeth, Administrative Specialist Karen Phillips, Planning and Zoning Manager Jason Fruth, Community Development Coordinator Kristin Silva, Park System Manager Duane Grimm, Land Resources Manager Perry Lindquist, Parks and Land Use Director Dale Shaver, Attorney Kim Haines, Senior Financial Analyst Steve Trimborn. Business Manager Peter Mudek, County Board Chairman Paul Decker, Land Information Manager Don Dittmar, Environmental Health Manager Sarah Ward, and Matt Masterson of *The Freeman*.

Discuss and Consider the 2015 Operating Budget for the Register of Deeds

Behrend, Dunn, Zimmermann were present to discuss the 2015 operating budget for the Register of Deeds (ROD) as outlined on pages 227-232 of the County Executive's budget, including highlights, objectives and activities. Overall, both revenues and expenditures in 2015 are budgeted to decrease 0.1% from the adopted 2014 budget. Behrend noted that real estate transfer fees are budgeted to increase in 2015 due to an increase in home sales, which reflects improving economic conditions in the real estate market, partially offset by a decrease in document recording fees related to a reduction in mortgage refinancing activity. Behrend also noted that overtime and the number of personnel has decreased due to the electronic way of doing business. E-recording is speeding up the process, requiring less manual work and fewer paper documents.

MOTION: Hammitt moved, second by Schellinger to approve the 2015 operating budget for the Register of Deeds. Motion carried 7-0.

The meeting recessed at 8:40 a.m. and reconvened at 9:30 a.m.

Executive Committee Report of October 6, 2014

Jaske summarized the items discussed at the October 6, 2014 Executive Committee meeting:

- Reviewed the University of Wisconsin Extension, Waukesha County Federated Library System, and Non-Departmental 2015 operating budgets
- Set sale values for County-owned foreclosure properties

Discuss and Consider the 2015 Operating Budget for the Department of Parks and Land Use

Shaver and staff were present to review the 2015 operating budget for the Department of Parks and Land Use. Shaver began with a general introduction and overview of the budget planning process and continued with a review of pages 255-306 of the budget book, including program highlights, strategic outcomes and performance measures and activity in the General Fund for the following programs:

- Parks Programs
- 3-Year Maintenance and Projects Plan
- General County Grounds Maintenance
- Retzer Nature Center
- Exposition Center
- Museum (no funding proposed in 2015)
- Planning & Zoning, Enforcement
- Environmental Health
- Licensing

- Septic/Well/Lab Programs
- Humane Animal
- Hazardous Material
- Land & Water Conservation
- Hazardous Waste and County Facilities Recycling
- Administrative Services

Shaver continued with the review of the Community Development Fund (including the Community Development Block Grant and HOME Investment Partnership Program), Land Information System Fund, and the Walter J. Tarmann Fund budgets as outlined. He concluded with a review of the program highlights, objectives, performance measures and activity in the following Enterprise Funds:

- Golf Course Fund
- Ice Arenas Fund
- Materials Recycling Fund

MOTION: Batzko moved, second by Hammitt to approve the 2015 operating budget for the Department of Parks and Land Use. Motion carried 7-0.

Correspondence

- Pamphlet: 2014 Fall Tour for Southeast Area Land and Water Conservation Association

Meeting Approval

MOTION: Hammitt moved, second by Schellinger to approve attendance for the Southeast Area Land and Water Conservation Association 2014 Fall Tour. Motion carried 7-0.

Future agenda Items

- Overview of Parks and Land Use Divisions: Environmental Health, Land Resources and Community Development Block Grant and HOME
- Overview of the Walter J. Tarmann Fund (Grant)
- Overview of the Park and Open Space Plan (Jaske)

Future Meeting Date

- October 21, 2014 (Schellinger will be absent)

MOTION: Hammitt moved, second by Highum to adjourn the meeting at 12:25 p.m. Motion carried 7-0.

Respectfully submitted,

Jennifer Grant
Secretary